

CONFERENCE OF THE PARTIES  
Fifth session  
Bonn 25 October - 5 November 1999

No. 7

## DAILY PROGRAMME<sup>1</sup> 1 November 1999

### SCHEDULED MEETINGS<sup>2</sup>

#### SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE (SBSTA)

10.00 - 13.00

10<sup>th</sup> meeting

Plenary I

1. National communications from Parties included in Annex I to the Convention [*agenda item 8*]
  - (a) Guidelines for the preparation of national communications [*agenda item 8(a)*]  
(FCCC/SBSTA/1999/CRP.4)
2. Research and systematic observation [*agenda item 12*]  
(FCCC/SBSTA/1999/CRP.3)

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<sup>1</sup> Supplementary copies of the annexes that were included in the first issue of the daily programme can be obtained throughout the meeting from the Information desk located at the entrance of the conference facilities.

<sup>2</sup> In the event that the items scheduled for a particular meeting on a particular day are completed ahead of time, other items may be taken up.

3. Development and transfer of technologies [*agenda item 10*]
  - (a) Status of the consultative process (decision 4/CP.4) [*agenda item 10(a)*]  
(FCCC/SBSTA/1999/CRP.2)
  - (b) Coastal adaptation technologies [*agenda item 10(c)*]  
(FCCC/SBSTA/1999/L.21)
  - (c) Other matters [*agenda item 10(d)*]  
(FCCC/SBSTA/1999/L.18)
4. Methodological issues [*agenda item 9*]
  - (a) National systems, adjustments and guidelines under Articles 5, 7 and 8 of the Kyoto Protocol [*agenda item 9(b)*]  
(FCCC/SBSTA/1999/L.14)
  - (b) Emissions resulting from fuel used for international transportation [*agenda item 9(c)*]  
(document pending)
  - (c) Impact of single projects on emissions in the commitment period (decision 16/CP.4) [*agenda item 9(d)*]  
(FCCC/SBSTA/1999/L.17)
  - (d) Scientific and methodological aspects of the proposal by Brazil [*agenda item 9(e)*]  
(FCCC/SBSTA/1999/L.13)
  - (e) Other matters [*agenda item 9(f)*]  
(FCCC/SBSTA/1999/L.12)
5. Cooperation with relevant international organizations [*agenda item 11*]
  - (a) Scientific organizations [*agenda item 11(a)*]  
(FCCC/SBSTA/1999/L.15)
  - (b) United Nations bodies [*agenda item 11(b)*]  
(FCCC/SBSTA/1999/L.19)
  - (c) Other conventions [*agenda items 11(c)*]  
(FCCC/SBSTA/1999/L.20)

6. Methodological issues [*agenda item 9*]
  - (a) Land use, land-use change and forestry [*agenda item 9(a)*]  
(document pending)
7. Development and transfer of technologies [*agenda item 10*]
  - (a) Ways and means of limiting emissions of hydrofluorocarbons and perfluorocarbons [*agenda item 10(b)*]  
(document pending)
8. National communications from Parties included in Annex I to the Convention [*agenda item 8*]
  - (a) “Best practices” in policies and measures [*agenda item 8(b)*]
9. Roster of experts nominated by Parties [*agenda item 13*]  
(FCCC/SBSTA/1999/L.16)

#### SUBSIDIARY BODY FOR IMPLEMENTATION (SBI)

**16.00 - 18.00**

**7<sup>th</sup> meeting**

**Plenary I**

1. National communications from Parties included in Annex I to the Convention [*agenda item 8*]
  - (a) Greenhouse gas inventory data, 1990-1997 [*agenda item 8(a)*]  
(FCCC/SBI/1999/L.9)
  - (b) Guidelines for the technical reviews of GHG inventories [*agenda item 8(b)*]  
(FCCC/SBI/1999/CRP.9)
  - (c) Matters referred by the Subsidiary Body for Scientific and Technological Advice [*agenda item 8(c)*]  
(FCCC/SBI/1999/CRP.8)

2. National communications from Parties not included in Annex I to the Convention [*agenda item 9*]
  - (a) Matters related to the consideration of non-Annex I Party communications [*agenda item 9(a)*] (document pending)
  - (b) Provision of financial and technical support [*agenda item 9(b)*] (document pending)
3. Financial mechanism [*agenda item 10*]
  - (a) Report of the Global Environment Facility to the Conference of the Parties [*agenda item 10(a)*] (FCCC/SBI/1999/L.10)
  - (b) Input from Parties to the review by the Global Environment Facility of enabling activities [*agenda item 10(b)*] (FCCC/SBI/1999/L.10)

**SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE (SBSTA)  
SUBSIDIARY BODY FOR IMPLEMENTATION (SBI)**

**JOINT WORKING GROUP (JWG) ON COMPLIANCE**

**18.00 - 19.00**

**5<sup>th</sup> meeting**

**Plenary I**

1. Procedures and mechanisms relating to compliance under the Kyoto Protocol [*agenda items 4*] (FCCC/SB/1999/7 and Add.1; FCCC/SB/1999/MISC.12 and Add.1 and Add.2)

**SUBSIDIARY BODY FOR SCIENTIFIC AND TECHNOLOGICAL ADVICE (SBSTA)**

**19.00 - 21.00**

**11<sup>th</sup> meeting**

**Plenary I**

1. [*Agenda items as above, continued*]

**SUBSIDIARY BODY FOR IMPLEMENTATION (SBI)****21.00 - 22.00****8<sup>th</sup> meeting****Plenary I**

1. Arrangements for intergovernmental meetings [*agenda item 11*]
  - (a) Improving the intergovernmental process [*agenda item 11(a)*]
  - (b) Date and venue of the sixth session of the Conference of the Parties [*agenda item 11(b)*]
  - (c) Calendar of meetings of Convention bodies, 2000-2003 [*agenda item 11(c)*]
2. Administrative and financial matters [*agenda item 12*]
  - (a) Programme budget for the biennium 2000-2001 [*agenda item 12(a)*]
  - (b) Income and budget performance in the biennium 1998-1999 [*agenda item 12(b)*]
  - (c) Arrangements for administrative support to the Convention [*agenda item 12(c)*]
  - (d) Institutional linkage of the Convention secretariat to the United Nations [*agenda item 12(d)*]
  - (e) Implementation of the Headquarters Agreement [*agenda item 12(e)*]

**INFORMAL GROUPS OF THE CONVENTION BODIES**

<b>Time</b>	<b>Organizer</b>	<b>Title</b>	<b>Venue/Room</b>
10.00 - 13.00	SBSTA	Contact group on land use, land-use change and forestry	Maritim/Haydn
14.00 - 16.00	SBSTA	Contact group on land-use, land-use change and forestry	Maritim/Haydn
15.00 - 17.00	SBSTA/SBI	Joint contact group on AIJ under the pilot phase	Maritim/Lenné
18.00 - 21.00	SBSTA/SBI	Joint contact group on implementation of Article 4.8 and 4.9 (dec. 3/CP.3 and KP Articles 2.3 and 3.14); Matters relating to KP Article 3.14	Maritim/Haydn
19.00 - 20.00	SBSTA/SBI	Joint contact group on AIJ under the pilot phase	Maritim/Lenné
20.00 - 23.00	SBSTA/SBI	Joint contact group on mechanisms pursuant to KP Articles 6, 12 and 17	Maritim/Schumann

**MEETINGS OF GROUPS OTHER THAN THE CONVENTION BODIES**

<b>Time</b>	<b>Organizer</b>	<b>Meeting type</b>	<b>Venue*/Room</b>
08.00 - 09.00	OPEC	Closed meeting	Maritim/Haber
08.00 - 09.00	African group	Closed meeting	Maritim/Schumann
08.00 - 10.00	AOSIS	Closed meeting	Maritim/Hauptmann
09.00 - 10.00	European Union	Closed meeting	Maritim/Haydn
09.00 - 10.00	G77 and China	Closed meeting	Maritim/Schumann
09.00 - 10.00	Jusscanz	Closed meeting	Justice/Rosenburg
13.00 - 14.00	CARICOM	Closed meeting	Maritim/Planck
13.00 - 14.00	Jusscanz	Closed meeting	Justice/Rosenburg
13.00 - 14.00	League of Arab States	Closed meeting	Maritim/Arndt
13.00 - 15.00	G77 and China	Closed meeting	Maritim/Schumann
13.00 - 15.00	European Union	Closed meeting	Justice/ Gustav Radbruch
14.00 - 15.00	GRULAC	Closed meeting	Maritim/Planck
18.00 - 20.00	G77 and China	Closed meeting	Maritim/Schumann
18.00 - 20.00	European Union	Closed meeting	Justice/ Gustav Radbruch
19.00 - 21.00	Francophone Countries	Closed meeting	Justice/ Rosenburg

\* Justice is a venue located within just a few minutes walk from the Hotel Maritim. A small shuttle train is available from 09.00 - 19.00 to transport delegates to the venues.

## **Note from the President of COP 5**

### **High-level segment**

In keeping with the recommendations of SBI 10, the high-level segment of this fifth session of the Conference of the Parties will include the following:

### **Presentation of policy statements**

Ministers and other heads of delegation will have an opportunity to present brief policy statements on Tuesday 2 November, from 15.00 hrs to midnight, in Plenary I (**Saal Maritim**). Speakers are urged to make their statements brief (3 minutes) in accordance with the decision adopted in the plenary on Wednesday 27 October.

### **Exchange of views**

The exchange of views will take place in Plenary I (**Saal Maritim**) on Wednesday 3 November from **10.00 - 13.00** hrs. and from **15.00 - 18.00** hrs. It will continue on Thursday 4 November, from **10.00 - 12.00** hrs.

This exchange of views is a new initiative that seeks to respond to the interest expressed by some ministers in engaging in an informal exchange of views. Two topics have been agreed to focus the discussions:

- (a) **Progress made in dealing with climate change: lessons and challenges;** and
- (b) **The way forward: promoting implementation of the Buenos Aires Plan of Action and early entry into force of the Kyoto Protocol.**

The topics will be taken up one after the other. In the interest of promoting a vigorous and varied exchange of views on the topics, the President would like to suggest that interventions be brief (2 minutes). Such a lively exchange would not lend itself to the delivery of prepared statements. All Parties who have points to register will be able to do so, within the allotted 8 hours of meeting time. All ministers and heads of delegation are encouraged to share their experiences and perspectives. The presiding officer will manage the requests for the floor in a way that will promote interaction, debate and dialogue.

Each delegation will have two seats assigned - one at the microphone and the other immediately behind. Such an arrangement will ensure that all ministers and heads of delegation are seated closer together in the centre of the room, in a setting more conducive to spontaneous and dynamic discussion. There will also be additional seating around the room for other members of delegations.

Representatives from observer States, international organizations and non-governmental organizations will be able to attend and listen to the exchange of views.



**Procedures for the delivery of policy statements  
on Tuesday 2 November**

**All speakers are invited to be present in the plenary at least ten minutes (two speakers) prior to their presentation. They will be escorted by an usher during the presentation of the previous speaker from the seat of their delegation to a reserved chair close to the podium. Should a speaker not be present at his/her delegation's seat at the appropriate time, a slot may be assigned at the end of the day's proceedings (upon request of the delegation).**

Delegates are reminded that statements during the high-level segment should not exceed the three to four minute limit to which the Conference agreed at its third meeting. Parties are encouraged to consider consolidating individual statements into one statement made on behalf of a group of Parties, in which case a time limit of five minutes will apply. Given the large number of statements, we kindly suggest that statements be as brief and concise as possible, with full texts available for distribution (see below for the quantities required). If Parties do not wish to speak but would prefer only to have their statements circulated, the secretariat will make arrangements to distribute the copies and enter the statement in the records of the Conference.

Any changes in the name and rank of the speaker previously communicated to the secretariat should be provided as early as possible so that the speakers list can be corrected accordingly. The contact person is Ms. Carole Ray.

Parties are kindly requested to note that the secretariat is not in a position to accommodate individual requests for changes in a Party's speaking slot. Parties wishing to make a change should arrange to exchange slots with another Party, and jointly notify the secretariat of the agreement that has been reached.

**All Parties are also kindly requested to provide the conference officers with 20 copies of their statements in advance to meet the needs of the interpreters and the Conference records. Parties wishing to have their statements distributed during the plenary meeting are requested to provide 300 copies.**

**Please note that statements may be delivered to the Conference Officer's desk, located outside of Saal Maritim (Plenary I) from Monday morning.**

The full list of speakers (with names and titles) will be published in the daily programme for Tuesday 2 November.

**Statements to be made by Observer States and organizations  
on Tuesday 2 November, under item 10 of the agenda**

Non-governmental organizations

1. Ms. Karla Schoeter  
Climate Action Network - Europe (CAN-E)
2. Dr. Astrid Gisbertz  
European Atomic Forum (FORATOM)
3. Mr. Samuel Ferrer  
Philippines National Core Group of Climate Change
4. Mr. Michael Sayer or Mr Bernard de Galembert  
European Landowners' Organization (ELO) and the  
Confédération Européenne des Propriétaires Forestiers (CEPF)
5. Ms. Virginia Sonntag-O'Brien  
International Council for Local Environmental Initiatives (ICLEI)
6. Mr. Jim Wolf  
The Business Council for Sustainable Energy (BCSE)
7. Brother Charles Spencer  
Franciscans International
8. Mr. Brett Orlando  
The World Conservation Union (IUCN)
9. Mr. Edward Garvey  
National Association of Regulatory Utility Commissioners (NARUC)

Special Scientific Segment\*

1. Prof. G.O.P. Obasi  
Secretary-General  
World Meteorological Organization (WMO)
2. Mr. Klaus Töpfer  
Under-Secretary-General, Executive Director  
United Nations Environment Programme (UNEP)

3. Mr. Robert T. Watson  
Chairman  
Intergovernmental Panel on Climate Change (IPCC)

United Nations bodies, Specialized Agencies and related organizations

1. Mr. Mohamed T. El-Ashry  
Chief Executive Officer and Chairman  
Global Environment Facility (GEF)
2. Mrs. Eimi Watanabe  
Associate Administrator & Director of the Bureau for Development Policy  
United Nations Development Programme (UNDP)
3. Mr. Patricio A. Bernal  
Assistant Director-General  
United Nations Educational, Scientific and Cultural Organization (UNESCO)
4. Mr. Angelo D'Ambrosio  
Managing Director  
United Nations Industrial Development Organization (UNIDO)
5. Mr. Ian Johnson  
Vice-President for Environmentally and Socially Sustainable Development  
The World Bank
6. Mr. Hama Arba Diallo  
Executive Secretary  
United Nations Convention to Combat Desertification (UNCCD)
7. Mr. Hamdallah Zedan  
Executive Secretary  
Convention on Biological Diversity (CBD)

Intergovernmental Organizations

1. Mr. Delmar Blasco  
Secretary-General  
Convention on Wetlands (RAMSAR)
2. Mr. Thorvald Moe  
Deputy Secretary-General  
Organisation for Economic Co-operation and Development (OECD)

3. Mr. Robert Priddle  
Executive Director  
International Energy Agency (IEA)

Observer States

1. Mr. Fevzi Aytekin  
Minister of Environment  
Turkey

**Procedures for statements**

Speakers are reminded that the allotted time for each statement is three to four minutes. Any change in the name or rank of speakers on this list should be communicated directly to Ms. Carole Ray at 812-108.

Speakers are requested to provide the Conference Officers with 20 copies of their statement. Those wishing to have their statement distributed during the Plenary meeting are requested to provide 300 copies. These copies may be delivered from Monday morning to the Conference Officers' table outside of Saal Maritim ( Plenary I).

\* Special Scientific Segment

The secretariat would like to draw the attention of the participants to the Special Scientific Segment which will begin at 11.00 on Tuesday 2 November . The Special Scientific Segment will constitute an authoritative scientific message to the Conference of the Parties

### MEETINGS OF NON-GOVERNMENTAL ORGANIZATIONS

Time	NGO Group	Contact	Venue/Room
09.00 - 10.00	Business and Industry	Paul Clements-Hunt	Transport/Saal 121
14.00 - 15.00	Environmental groups	Karla Schroeters	Transport/Saal 133

Meetings rooms and offices for the NGO community are located in the Ministry of Transport, Robert-Schuman-Platz, four minutes walking distance from the Maritim, adjacent to Deutsche Post AG. All the rooms are located on the first floor. The cafeteria and restaurant of the Ministry will be available to participants of COP 5 during their standard hours (07.45 - 15.15).

### PRESS BRIEFINGS

Time	Organizer	Type	Venue/Room
10.00 - 17.45	DES/UNFCCC/UNEP Press Seminar	Press only	Maritim/Reger
18.15	UNFCCC with President and Chairs	Press only	Maritim/Reger

### SPECIAL EVENT

Time	Title	Organizer	Contact	Venue/Room
10.00 18.00	HLCOMO United Nations Environmental Programme (UNEP) High Level Committee of Ministers and Officials (HLCOMO)	UNEP	Ms. Beverley Miller	Salon Beethoven (Plenary II)

## SPECIAL EVENTS

13.00 14.00	US domestic action  CLOSED	US delegation	Jeff Seabright Tel. (1-202) 3952329 Fax (1-202) 3952342	Maritim/ Koch
13.00 15.00	Activities and possibilities to reduce hydrofluorocarbons, perfluorocarbons and sulphur hexafluoride emissions by German industry	Federal Association of the German Industry (BDI) in collaboration with the Verband der Chemischen Industrie (VCI)	Mittelbach/Hein Tel. (49-221) 3708555 Fax (49-221) 3708820 <a href="mailto:j.hein@bdi-online.de">j.hein@bdi-online.de</a>	Transport/ Saal 105
13.00 15.00	Impact of emissions trading design on fair competition	Center for Clean Air Policy (CCAP)	James Earl Tel. (1-202) 4089260 Fax (1-202) 4088896 <a href="mailto:jearl@ccap.org">jearl@ccap.org</a>	Education/ Saal 1
13.00 15.00	CTI technology diffusion seminar: how can the CTI facilitate technology transfer in developing and transition countries?	Climate Technology Initiative (CTI)	Michael Rucker Tel. (33-1) 40576522 Fax (33-1) 40576759 <a href="mailto:michael.rucker@iea.org">michael.rucker@iea.org</a>	Maritim/ Tent
14.00 16.00	Informal exchange of views about the Global Environment Facility (GEF) and its work in the climate change area	Global Environment Facility (GEF)	Hutton Archer Tel. (1-202) 4587117 Fax (1-202) 5223240 <a href="mailto:harcher@worldbank.org">harcher@worldbank.org</a>	Maritim/ Koch
18.00 19.00	Kyoto mechanisms: business opportunities, financial aspects/value of JI/CDM projects	University of St. Gallen Institute for Economy and Environment	Josef Janssen Tel. (41-71) 2242589 Fax (41-71) 2242722 <a href="mailto:josef.janssen@unisg.ch">josef.janssen@unisg.ch</a>	Justice/ Karlsruhe

18.00 19.30	Project on CDM capacity-building	World Business Council for Sustainable Development (WBCSD) and UNDP	Kija Kummer Sophie Linguri Tel. (41-22) 8393100 Fax (41-22) 8393131 <a href="mailto:kummer@wbcsd.ch">kummer@wbcsd.ch</a> <a href="mailto:linguri@wbcsd.ch">linguri@wbcsd.ch</a>	Maritim/ Koch
18.00 19.30	CO <sub>2</sub> reduction options for Argentina and the USA	World Wide Fund for Nature (WWF)	Lars Georg Jensen <a href="mailto:lgjensen@wwf.de">lgjensen@wwf.de</a>	Maritim/ Tent
18.00 19.30	North-south strategies for cooperation on sustainable development	Tata Energy Research Institute (TERI)	Alok Goyal Tel. (91-11) 4601550 and 4622246 Fax (91-11) 4621770 and 4632609 <a href="mailto:alokg@teri.res.in">alokg@teri.res.in</a>	Transport/ Saal105
18.00 19.30	International Co-Control Analysis Program (ICAP)	National Renewable Energy Laboratory (NREL)	Ron Benioff Tel. (1-303) 3847504 Fax (1-303) 3847411 <a href="mailto:ron.benioff@nrel.gov">ron.benioff@nrel.gov</a>	Education/ Saal 1
18.15	CTI Awards Ceremony	International Energy Agency and the OECD in collaboration with the Climate Technology Initiative (CTI)	Michael Rucker Tel. (33-1) 40576522 Fax (33-1) 40576759 <a href="mailto:michael.rucker@iea.org">michael.rucker@iea.org</a>	Maritim/ Piano bar
19.30 21.00	National implementation of the FCCC	German NGO Forum for Environment and Development	Gerald Knauf Tel. (49-228) 359704 Fax (49-228) 359096 <a href="mailto:forumue@csi.com">forumue@csi.com</a>	Maritim/ Tent
19.30 21.00	International Emission Trading Project: An analysis of outstanding issues	Environmental Defense Fund (EDF) and Electric Power Research Institute (EPRI)	Annie Petsonk Tel. (1-202) 3873500 Fax (1-202) 2346049 <a href="mailto:annie.petsonk@edf.org">annie.petsonk@edf.org</a>	Maritim/ Koch

19.30 21.00	CDM capacity-building	University of California, Institute for Global Conflict and Cooperation in collaboration with Pricewaterhouse Coopers	Michael Molitor Tel. (1-858) 8222126 Fax (1-858) 5347042 <a href="mailto:mmolitor@ucsd.edu">mmolitor@ ucsd.edu</a>	Education/ Saal 1
19.30 21.00	Forest carbon sequestration	ICC in collaboration with American Forest and Paper Association	Mitch Dubensky Tel. (1-202) 4635185 Fax (1-202) 4632423 <a href="mailto:mitch_dubensky@afandpa.org">mitch_dubensky@ afandpa.org</a>	Transport/ Saal 105



## EVENTS AT OTHER VENUES

Date	Time	Title	Venue
Monday 1 November	20.00	Invitation by Lord Mayor Dieckmann to discuss climate issues. Features Gila Altmann, Parliamentary State Secretary at the Fed. Min. for the Environment, Christoph Bals, Programme Director "Rio Konkret", Germanwatch and Prof. Dr., Hartmut Gressi, Head of UN World Climate Research Programme, Geneva	Beethovenhalle, Wachsbleiche
Tuesday 2 November	13.00 15.00	Climate protection and business activities: Presentation and discussions of different points of view concerning the influence of climate protection on the business activities of politics, industry and investment in Germany. Organized by IZE (Information agency of the German power suppliers). Features Dr. Wendelin Wilhelm, Federal Ministry of Economics, Dr. Rüdiger Beising, German Electricity Association, as well as the Kreditanstalt für Wiederaufbau and Siemens	IZE office at Education/ Saal 1

**Status report on consideration of  
COP, SBSTA and SBI agenda items as of 30 October**

COP agenda item		Process for consideration	Status
2	Organizational matters		
2(b)	Adoption of the rules of procedure	President undertaking consultations	In progress
6	Proposals to amend the lists in Annexes I and II to the Convention		
6(a)	Review of information and possible decision under Article 4, paragraph 2(f): proposals to remove Turkey from the lists in Annexes I and II	President undertaking consultations	In progress
6(b)	Amendment proposed by Kazakhstan: to add its name to the list in Annex I	President undertaking consultations	In progress

SBSTA and SBI joint items		Process for consideration	Status
3  14 (SBSTA ) 13 (SBI)	Implementation of Articles 4.8 & 4.9 (dec. 3/CP.3 & KP Articles 2.3 & 3.14)  Matters relating to KP Article 3.14	Joint contact group, co-chaired by Mr. Bo Kjellen (Sweden) and Mr. Mohammad Reza Salamat (Iran)	Joint contact group to meet Mon 1 November, evening
4	Procs & mechs relating to compliance under the KP		JWG, 5 <sup>th</sup> meeting Mon 1 November, evening
5	AIJ under pilot phase	Joint contact group, chaired by Mr. Yvo de Boer (Netherlands)	Joint contact group to meet Mon 1 November, p.m.
6	Mechanisms pursuant to KP Articles 6, 12 & 17	Joint contact group, chaired by Mr. Chow Kok Kee (Malaysia)	Joint contact group to meet Mon 1 November, evening
7	Capacity-building	Joint contact group, co-chaired by Mr. John Ashe (Antigua & Barbuda) and Mr. Daniel Reifsnyder (USA)	Friends of the Chair to meet Mon 1 November

SBSTA agenda items		Process for consideration	Status
8	National communications from Parties included in Annex I to the Convention		
8(a)	Guidelines for preparation of ntnl communications	Joint contact group with SBI, co-chaired by Mr. Mark Mwandosya (Tanzania) and Mr. Jim Penman (UK)	Draft conclusions and draft decision (FCCC/SBSTA/1999/CRP.4) to be considered by SBSTA on Mon 1 November
8(b)	“Best practices” in policies and measures	Taken up by SBSTA on Wed 27 October	No conclusions agreed. To be taken up by SBSTA on Mon 1 November.
9	Methodological issues		
9(a)	Land-use, land-use change & forestry	Contact group, co-chaired by Mr. Philip Gwage (Uganda) and Mr. Halldor Thorgeirsson (Iceland)	Contact group to meet Mon 1 November, p.m.
9(b)	Ntnl systems, adjustments and guidelines under KP Articles 5, 7 & 8	Contact group, chaired by Ms. Helen Plume (New Zealand)	Draft conclusions (FCCC/SBSTA/1999/L.14) to be considered by SBSTA on Mon 1 November
9(c)	Emissions from fuel used for intl transport	Informal consultations to be conducted by Mr. Jose Romero (Switzerland)	Draft conclusions pending
9(d)	Impact of single projects on emissions in commitment period	Informal consultations to be conducted by Mr. Ole Plougmann (Denmark)	Draft conclusions (FCCC/SBSTA/1999/L.17) to be considered by SBSTA on Mon 1 November
9(e)	Sci. & meth. aspects of proposal by Brazil	Taken up by SBSTA on Wed 27 October	Draft conclusions (FCCC/SBSTA/1999/L.13) to be considered by SBSTA on Mon 1 November

9(f)	Other matters	Taken up by SBSTA on Wed 27 October	Draft conclusions on adaptation tools (FCCC/SBSTA/1999/L.12) to be considered by SBSTA on Mon 1 November
			Draft conclusions on harvesting and wood products pending
10	Development and transfer of technologies		
10(a)	Status of the consultative process	Consultations through "Friends of the Chair"	Draft conclusions and draft decision (FCCC/SBSTA/1999/CRP.2) to be considered by SBSTA on Mon 1 November
10(b)	Ways and means of limiting emissions of HFCs & PFCs	Informal consultations to be conducted by Mr. Andrej Kranjc (Slovenia)	Draft conclusions pending
10(c)	Coastal adaptation technologies	Taken up by SBSTA on Wed 27 October	Draft conclusions (FCCC/SBSTA/1999/L.21) to be considered by SBSTA on Mon 1 November
10(d)	Other matters	Taken up by SBSTA on Wed 27 October	Draft conclusions (FCCC/SBSTA/1999/L.18) to be considered by SBSTA on Mon 1 November

11	Cooperation with relevant international organizations		
11(a)	Scientific organizations	Taken up by SBSTA on Mon 25 October	Draft conclusions (FCCC/SBSTA/1999/L.15) to be considered by SBSTA on Mon 1 November
11(b)	UN bodies	Taken up by SBSTA on Wed 27 October	Draft conclusions (FCCC/SBSTA/1999/L.19) to be considered by SBSTA on Mon 1 November
11(c)	Other Conventions	Taken up by SBSTA on Wed 27 October	Draft conclusions (FCCC/SBSTA/1999/L.20) to be considered by SBSTA on Mon 1 November
12	Research & systematic observation	Informal consultations to be conducted by Ms. Susan Barrell (Australia) and a representative of the G77 & China	Draft conclusions and draft decision (FCCC/SBSTA/1999/CRP.3) to be considered by SBSTA on Mon 1 November
13	Roster of experts	Taken up by SBSTA on Thurs 28 October	Draft conclusions (FCCC/SBSTA/1999/L.16) to be considered by SBSTA on Mon 1 November
14	Matters relating to Article 3.14 of the Kyoto Protocol		To be dealt with by both bodies in conjunction with item 3
15	Report on the session		Draft report (FCCC/SBSTA/1999/L.11) to be considered by SBSTA on Wed 3 November

SBI agenda item		Process for consideration	Status
8	National communications from Parties included in Annex I to the Convention		
8 (a)	Greenhouse gas inventory data	Taken up by SBI on Wed 27 October	Draft conclusions (FCCC/SBI/1999/L.9) to be considered by SBI on Mon 1 November
8 (b)	Guidelines for the technical reviews of GHG inventories	Joint contact group with SBSTA, co-chaired by Mr. Mark Mwandosya (Tanzania) and Mr. Jim Penman (UK)	Draft conclusions and draft decision (FCCC/SBI/1999/CRP.9) to be considered by SBI on Mon 1 November
8 (c)	Matters referred by SBSTA		SBSTA to forward its conclusions Mon 1 November (FCCC/SBI/1999/CRP.8)
9	National communications from Parties not included in Annex I to the Convention		
9 (a)	Matters related to the consideration of non-Annex I Party communications	Taken up on Mon 25 October Contact group, chaired by Mr. Mahmoud Ould El Ghaouth (Mauritania)	Draft conclusions and draft decision to be considered by SBI on Mon 1 November
9 (b)	Provision of financial and technical support		Draft conclusions and draft decision to be considered by SBI on Mon 1 November
10	Financial mechanism		
10 (a)	Report of the Global Environment Facility to the Conference of the Parties	Taken up on Mon 25 October	Draft conclusions (FCCC/SBI/1999/L.10) to be considered by SBI on Mon 1 November
10 (b)	Input from Parties to the GEF review of enabling activities		

11	Arrangements for intergovernmental meetings		
11(a)	Improving the intergovernmental process	Taken up by SBI on Wed 27 October	Draft conclusions to be considered by SBI on Mon 1 November
11(b)	Date and venue of the sixth session of the Conference of the Parties	Informal consultations to be conducted by SBI Chairman	Informal consultations to take place on Mon 1 November, p.m. Draft conclusions and draft decision to be considered by SBI on Mon 1 November
11(c)	Calendar of meetings of Convention bodies, 2000-2003	Informal consultations to be conducted by SBI Chairman	Informal consultations to take place on Mon 1 November, p.m. Draft conclusions to be considered by SBI on Mon 1 November
12	Administrative and financial matters		
12(a)	Programme budget for the biennium 2000-2001		Draft conclusions and draft decision to be considered by SBI on Mon 1 November
12(b)	Income and budget performance in the biennium 1998-1999		Draft conclusions and draft decision to be considered by SBI on Mon 1 November
12(c)	Arrangements for administrative support to the Convention		
12(d)	Institutional linkage of the Convention secretariat to the United Nations	Taken up by SBI on Wed 27 October	Draft conclusions to be considered by SBI on Mon 1 November
12(e)	Implementation of the Headquarters Agreement	Taken up by SBI on Wed 27 October	Draft conclusions to be considered by SBI on Mon 1 November
13	Matters relating to Article 3.14 of the Kyoto Protocol		To be dealt with by both bodies in conjunction with item 3
14	Report on the session		To be taken up on Wed 3 November



### CONTACT INFORMATION

The following members of the UNFCCC secretariat can be reached throughout COP 5 via the Information desk

		<b>Tel. No.</b>
<b>Secretary of the COP</b>	Richard Kinley	812-148
Deputy Secretary of the COP	Seth Osafo	812-2133
List of speakers	Horacio Peluffo/Carole Ray	812- 114/108
<b>Coordinator, SBSTA</b>	Dennis Tirpak	812-141
<b>Coordinator, SBI</b>	Claire Parker	812-135
Manager, Conference Support	Salwa Dallalah	812-111
Liaison with government delegates and registration; funding for delegations	Horacio Peluffo	812-114
Liaison with observer organizations	Barbara Black	812-113
Liaison for special events and exhibits	Barbara Black/Lucy Waruingi	812- 113/116
Logistics	Francesca Foppiano	812-112
Media coordination	Axel Wuestenhagen	812-9221
Press briefings, interviews	Michael Williams	812-2119
Daily programme	Patricia Adler	812-109

**OTHER ANNOUNCEMENTS****Pigeon Holes**

We are unable to provide pigeon holes for delegates at these conference facilities. Delegates wishing to distribute information should avail themselves of the tables set up for this purpose in the areas near the plenary rooms. Delegates wishing to distribute invitations should contact Lucy Waruingi/Barbara Black in La Marée.

**GEF informal exchange**

Delegates are invited to join Mr. Mohamed El-Ashry, CEO and Chairman of the Global Environment Facility, Mr. Michael Zammit Cutajar, Executive Secretary of UNFCCC, and Senior Representatives of the GEF implementing agencies for an informal exchange of views 14.00 - 16.00 on Monday 1 November in the Schumann room.

**Statements by  
non-governmental organizations**

Representatives of non-governmental constituencies will be invited to deliver statements to the Conference plenary on the morning of Tuesday, 2 November. Organizations wishing to make statements should contact Ms. Barbara Black for further information at the Conference support office in La Marée.

**Credentials**

Credentials of representatives, alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. Delegations are kindly requested to forward the corresponding letter of credentials to the secretariat in La Marée (Carrie Bullington).

**Funding for delegates**

Delegates from Parties eligible for funding are requested to contact the secretariat upon their arrival at the Administrative office in the foyer. The office will be open daily from 9.30 to 18.30. Participants are kindly requested to present their passports or other official identity document (photo ID), tickets and boarding pass stubs to the travel officer when claiming DSA payment. The travel officer will make a photocopy of the boarding pass stub and the ticket. The passport or photo ID will be used to confirm the identity of the traveller.

**Parking**

Each delegation is entitled to two parking permits. Heads of delegations are requested to send someone with the necessary authorization to pick up the request form from the Registration desk and collect the parking stickers on the day of the accreditation or thereafter. Cars will be allowed to drive to the barrier to drop passengers. Only cars bearing these stickers will be allowed to park in the reserved parking area outside the conference premises. Parking in the Maritim garage requires stickers, but the parking fee is at participants' own cost.

**Bank holiday**

Monday 1 November is a German public holiday. Neither the bank in the Maritim nor elsewhere in Bonn will be open that day.

**Registration, security, services,  
social events**

For information on COP 5 registration procedures, security, services, the venue, social events in Bonn, etc. delegates should consult the English language brochure "What's On", available from the UNFCCC Information desk.

### Security

Enhanced measures have been put in place to ensure the safety and security of Conference participants. This may lead to some inconvenience at times, but it is expected that participants will understand the need for such arrangements. Participants are reminded that valuables should not be left unattended.

### Portable headsets

Delegates are requested not to remove portable headsets from meeting rooms. When not in use, the headsets should be turned off in order to conserve the batteries.

### UNFCCC web site now available on CD-ROM

The two-volume UNFCCC Process: 1995 - 1999 CD-ROM, containing the web site of the Climate Change Secretariat, is now available at the Information desk.

### Roster of Experts

The roster of experts may be found at the following address on the web site of the secretariat: <http://www.unfccc.de/program/roster/index.html>

### Shuttle Train

A small shuttle train is available to transport delegates between venues, which is in operation between 09.00 and 19.00.

### Public Transportation

Participants will be pleased to note that their COP 5 entry badge allows them to use public transportation within Bonn and Königswinter free-of-charge for the duration of the conference.

### Revised restaurant services Hotel Maritim

Rotisserie:	Breakfast	06.30 - 10.00
	Lunch	12.00 - 14.30
	Dinner (à la carte)	18.00 - 22.30
Brasserie:	Open	10.00 - 01.00
	Food	10.00 - 23.00
Piano Bar:		18.00 - 02.00
Snack Bar I (Entrance to Saal Maritim)		08.00 - 22.00
Snack Bar II (behind main entrance area)		08.00 - 18.00

Please note: **No smoking** is permitted in the above areas