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CONFERENCE OF THE PARTIES  
Fourth session  
Buenos Aires, 2-13 November 1998

No. 11

**DAILY PROGRAMME**  
**13 November 1998**

SCHEDULED MEETINGS

**PLENARY**

**15:00 - 18:00\***

**8<sup>th</sup> meeting**

**Plenary I**

1. Organizational matters: *[COP agenda item 2]*  
*(Decisions to be adopted under their respective agenda items)*
  - (a) Date and venue of COP; *[COP agenda item 2(i)]*
  - (b) Adoption of the Report on credentials. *[COP agenda item 2(j)]*  
FCCC/CP/1998/16
  
2. Conclusion of the session: *[COP agenda item 10]*
  - (a) Adoption of the Report of the Conference of the Parties on its fourth session; *[COP agenda item 10(a)]*  
FCCC/CP/1998/L.6
  - (b) Closure of the session. *[COP agenda item 10(b)]*

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\* Scheduling of Plenary subject to confirmation. Please consult the CC TV monitors.

**MEETINGS OF GROUPS OTHER THAN THE CONVENTION BODIES**

<b>Time</b>	<b>Organizer</b>	<b>Title</b>	<b>Room</b>
08:00 - 08:30	AOSIS	Closed meeting	Tilo
08:00 - 09:00	OPEC	Closed meeting	Eucaliptus
08:00 - 09:00	JUSSCANNZ	Closed meeting	Ebano
08:00 - 10:00	Group of 77 and China	Closed meeting	Ombu
08:00 - 10:00	European Community	Closed meeting	Tilo
13:00 - 14:00	Eastern European Group	Closed meeting	Pehuen
13:00 - 15:00	European Community	Closed meeting	Tilo
13:00 - 15:00	Group of 77 and China	Closed meeting	Ombu
18:00 - 20:00	Group of 77 and China	Closed meeting	Ombu
18:00 - 20:00	European Community	Closed meeting	Tilo

**PRESS BRIEFINGS**

<b>Time</b>	<b>Organizer</b>	<b>Room</b>
10:00	Nicaragua and Costa Rica delegations (press only)	Paraiso
11:00	European parliament green group (press only)	Paraiso
12:00	Group of 77 Chairman (press only)	Paraiso
12:30	Minister Prabhu of India (press only)	Paraiso
14:30	Minister Stewart of Canada (press only)	Paraiso
18:30	EU Commissioner and Council President (press only)	Paraiso
19:00	US delegation (press only)	Paraiso

### CONTACT INFORMATION

The UNFCCC secretariat can be reached throughout COP 4 at the following numbers and e-mail address:

telephone: (54-1)809-4200  
 fax: (54-1)809-4201  
 e-mail: secretariat@unfccc.de

### UNFCCC secretariat assignments and telephone extensions during COP 4

<b>Secretary to the COP</b>	<b>Mr. Richard Kinley</b>	809-4302/4304
Deputy Secretary of the COP	Mr. Seth Osafo	809-4248/4254
List of speakers	Ms. Sarah G. Vinz	809-4247/4250
<b>Coordinator, SBSTA</b>	<b>Mr. Tahar Hadj-Sadok</b>	809-4272
<b>Coordinator, SBI</b>	<b>Ms. Claire Parker</b>	809-4308
<b>Coordinator, COP 4 Conference and Information Support</b>	<b>Mr. Janos Pasztor</b>	809-4202
Conference support	Ms. Salwa Dallalah	809-4378
Liaison with government delegates and registration	Mr. Horacio Peluffo	809-4343
Funding for delegations	Ms. Tobi Hess	809-4458
Liaison with observer organizations	Ms. Barbara Black	809-4348
Liaison for special events and exhibits	Mr. Niklas Hohne	809-4349
Logistics	Ms. Francesca Foppiano	809-4339
Information outreach	Mr. Fareed Yasseen	809-4227
Local information outreach	Mr. Miguel Peirano	809-4226
Computer centre	Hotline	809-4332
Media coordinator	Mr. Axel Wuestenhagen	809-4369/4373
Conference Spokesman	Mr. Michael Williams	809-4374/4377
Daily programme	Ms. Nardos Assefa	809-4340

## OTHER ANNOUNCEMENTS

### Registration

Registration of delegations for the fourth session of the Conference of the Parties will take place at the main entrance of the conference premises until Friday, 13 November 1998 between 7:30 and 17:00

### Credentials

Credentials of representatives, alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. Delegations are kindly requested to forward the corresponding letter of credentials to the secretariat (Mr. Horacio Peluffo, room 33).

### Funding for delegates

Delegates from Parties eligible for funding are requested to contact the secretariat in room 26 upon their arrival, from 9:00 to 13:00 and from 14:00 to 17:00. Information will be provided by the secretariat on how to collect the daily subsistence allowance.

**Reminder to all funded delegates:** payment of installments will be made beginning on Wednesday, 11 November through to Friday, 13 November 1998 between the hours of 9:00 -17:00 in room number 26 (Administration).

Please be sure to bring your passport and/or identification with you.

### Documents distribution counter

Current documents, the daily programme, and list of participants will be available at the documents distribution counter situated next to Plenary I. Folders containing background documents are available for consultation at

the counter. All UNFCCC documents are also available on the World Wide Web (<http://www.unfccc.de>) and upon request by direct electronic mail to: [secretariat@unfccc.de](mailto:secretariat@unfccc.de).

### Media arrangements

The media centre offers facilities for television, radio, print media and news agencies. They include an international broadcasting centre providing live video and audio coverage of proceedings in the plenaries, and the press conference room, an open press working area for the print media with a communications centre as well as other media information facilities and services, and a press conference room.

Requests by government delegations and intergovernmental organizations to book the press conference room, located at the press entrance, should be addressed to Michael Williams, Conference Spokesman. Briefings will normally be limited to 30 minutes maximum and the schedule will be posted on the programme monitors. The press information and documents counter at the press entrance will assist journalists in contacting delegates to arrange interviews.

### UNFCCC Who-is-Who and CD-ROM

The UNFCCC Process in 1997 CD-ROM and the Who-is-Who in the UNFCCC Process 1996-1997 (Directory of Participants at Meetings of the Convention Bodies, July 1996 - December 1997) will be available at the Information Desk from 10:00 a.m. onwards.

### COP 4 questionnaire

The secretariat would welcome your feedback so that we may continue to improve our information and conference services to participants at UNFCCC meetings.

During COP 4, we have made a hard copy of a questionnaire available in order to obtain your views. The COP 4 questionnaire for participants is now available on our Web site so that you may complete it electronically. This will facilitate our task of compiling the results and will save a considerable amount of paper. You can access the questionnaire from the following URL, which is hidden from the public:

<http://www.cop4.org/cop4.survey.html>

#### **Portable headsets**

Delegates are requested not to remove portable headsets from meeting rooms. When not in use, the headsets should be turned off in order to conserve the batteries.

#### **Parking**

Each delegation is entitled to two parking permits. Embassies/delegations are requested to send someone with the necessary authorization to contact the United Nations security officer and collect the stickers on the day of the accreditation or thereafter. All cars will be allowed to drive to the entrance to drop passengers. Only cars bearing these stickers will be allowed to park in the reserved parking area outside the conference premises.

#### **Transportation**

A bus service (18 buses) has been organized for all participants. Buses leave from 4 different special bus stops in the city, all within walking distance of most hotels, to

the conference premises. Frequency: every 15 minutes daily from 7:30 to 10:30; 13:00 to 15:00 and 18:15 to 22:00.

**Route 1:** OBELISCO-CERRITO ST between CORRIENTES Ave. & SARMIENTO ST.

**Route 2:** PLAZA DE MAYO B H.IRIGOYEN ST. and DEFENSA ST. (BANCO RIO)

**Route 3:** SHERATON HOTEL B ALEM Ave. and SAN MARTIN ST.

**Route 4:** C.PELLEGRINI S between CORDOBA Ave. and PARAGUAY

#### **Computer centres**

Participants wishing to access the World Wide Web, in particular the COP 4 Web site, may do so at the two computer centres, one of which is located between Plenary I and Cedro and the other adjacent to the international broadcasting centre in the media area.

Participants may use the computer centres to do their data processing and electronic communications work (including MS Office 97, WordPerfect 8 and Internet browsers).

#### **Video screening**

A series of climate change related films will be broadcast between 13:00 to 14:30 on selected CCTVs and in Plenary II (when available) each day.

#### **High level segment tapes**

Delegates wishing to obtain video-taped extracts of the high-level segment may contact Mr. Guillermo Favelukes at the International Broadcast Center to discuss arrangements. He can be reached at (15) 493-5444. Prices for video tapes are as

follows: \$40 per 1/2 hour + \$50 for a Betacam video tape or \$10 for a VHS tape (users may bring their own tapes, if they wish).

### **Appeal for Central America**

The United Nations and the United Nations Development Programme have organized an appeal for fundraising in aid of the victims of Mitch Hurricane. Collection boxes will be circulated on the premises. The focal collection box is located at the UNDP exhibit booth next to the press area. The donations will be immediately channelled through the UNDP offices in the Central American Region. We encourage all of you to cooperate.

### **Security Announcement (lost & found)**

The following "lost items" are being kept in the safety box in security. For recovery, please contact security at 809-4408 in room 35.

- 4 pairs of glasses
- Document (DNI) from Hugo Alberto Block
- ATT phone call card / Gerard Mchugh
- Little red address book
- COP 4 documents, report from Turkey
- 3 diskettes
- Note pad
- 5 umbrellas
- A passport/koen Johannes Petrus
- A little black bag with money
- A Canon camera
- 2 keys from Marriot Hotel

No smoking

**Please note that smoking in the**

**conference premises is only allowed in designated smoking areas such as the confiteria and the snack bar.**

### **Food and drinks**

**It is not permitted to bring food and drinks in the meeting rooms.**

### SPECIAL EVENTS

<b>Time</b>	<b>Title</b>	<b>Organizer/Contact</b>	<b>Room</b>
13:00 - 14:00	RECO2: Reduction of CO <sub>2</sub> emissions - move from paper to concrete action	World Wide Fund for Nature (WWF) Aldo Iacomelli Tel (39-6) 8449-4971 Fax (39-6) 855-4410 e-mail aldo.jacomelli@wwf.it	Jacaranda
13:00 - 15:00	Presentation on wind power and solar thermal plants - investment within the scope of activities implemented jointly in the energy area	German delegation in collaboration with Ventus GmbH and EnerSys GmbH Franz-Josef Schafhausen Tel. (49-611) 985105-20 Fax (49-611) 985105 e-mail ventus@taunus.de	Ebano
13:00 - 15:00	The impact of flexibility in the Kyoto Protocol	Royal Institute of International Affairs (RIIA), World Energy Council (WEC) Christiaan Vrolijk Tel (44 171) 314 2795 Fax (44 171) 957 5710 e-mail cvrolijk@riia.org	Alamo